

Announcement of Recruitment FOR SHORT-TERM STAFF POSITIONS *Peace Corps – Azerbaijan*

(Work site: 1+ months in Baku; 3 months in Sumgayit)

The Peace Corps is a governmental agency that promotes peace around the world by sharing one of America's greatest resources: Volunteers. The Peace Corps has been operating for over forty years in more than 135 countries; the agency's mission is to promote world peace and friendship, and the goals are: to help the peoples of interested countries and areas in meeting their needs for trained men and women; to help promote a better understanding of the American people on the part of the peoples served; and, to help promote a better understanding of other peoples on the part of the American people. Peace Corps will welcome a group of sixty new volunteer "trainees" to Azerbaijan in September, 2008, for a three-month training period, and is currently recruiting temporary staff to support the trainees during this period.

Driver

Start Date: July 21, 2008; End Date: December 12, 2008

Position Summary: The Driver transports staff, Trainees, Volunteers, and other personnel conducting official Peace Corps (PC) business. S/he assures that vehicles are properly maintained and operated according to PC and US Government (USG) guidelines and manufacturer specifications. S/he performs logistical duties as assigned by the General Services Officer, PST Director, or Administrative Officer and provides support services to the PST and other staff. S/he ensures that vehicles are clean, in good working order, and secure at all times and performs minor mechanical maintenance as necessary. S/he adheres to Peace Corps rules and regulations governing the proper use and maintenance of motor vehicles. S/he performs Volunteer housing checks and other duties as assigned.

Minimum Qualifications: Relevant university diploma. Valid drivers' license (B and C category), and good driving record. Familiarity with local traffic laws and regulations; familiarity with roads in country; English at low Intermediate level or above; Basic auto repair; ability to make sound decisions on weather and road conditions for countryside travel to insure the safety of passengers; available to respond to emergency situations, including emergency travel, at any time; able to perform moderately arduous work. Willingness to live and work in Sumgayit for duration of Pre-Service Training.

Application deadline June 30, 2008

Application Process

Qualified persons should submit completed application to the Peace Corps office: 2c Hasan Aliyev Street, Baku, Azerbaijan, or via Email: AzJobs@az.peacecorps.gov or Fax: (99412) 596 17 24 Submit the following: 1) completed application form (see attached) 2) CV or Resume 3) a detailed written description of how you meet the position's qualifications. **Only short listed candidates will be contacted.**

Application deadline is June 30, 2008 6:00 PM.