

Announcement of Recruitment
FOR SHORT-TERM STAFF POSITIONS
Peace Corps – Azerbaijan

(Work site: 1+ months in Baku; 3 months in Sumgayit)

The Peace Corps is a governmental agency that promotes peace around the world by sharing one of America's greatest resources: Volunteers. The Peace Corps has been operating for over forty-five years in more than 135 countries; the agency's mission is to promote world peace and friendship, and the goals are: to help the peoples of interested countries and areas in meeting their needs for trained men and women; to help promote a better understanding of the American people on the part of the peoples served; and, to help promote a better understanding of other peoples on the part of the American people. Peace Corps will welcome a group of sixty new Volunteer "trainees" to Azerbaijan in September, 2008, for a three-month training period, and is currently recruiting temporary staff to support the trainees during this period.

CED Program Training Assistant

Start Date: August 11, 2008; End Date: December 12, 2008

Position Summary: The CED Technical Trainer supports the Community Economic Development (CED) Program Manager in the programmatic and logistical elements of technical training delivery.

Responsibilities include: serving as point-of-contact for CED Program Manager at the training site; assisting CED Program Manager with the design of training content and sessions; identifying resource people and coordinating their participation as directed by CED Program Manager; facilitating training sessions; coordination/negotiation with practicum sites; and assisting CED Program Manager with the implementation and evaluation of training.

Minimum Qualifications: University graduate. Background in community economic development is preferred. Excellent command of written and spoken Azeri and English. Training experience with Americans or in a cross-cultural setting; demonstrated facilitation and training skills; experience in mentoring; excellent cross-cultural and communication skills. Analytical skills, organizational skills, communication skills, excellent attention to detail. Demonstrated flexibility and ability to work within strict timeframes. Good interpersonal skills, ability to relate to people of diverse backgrounds, and to communicate effectively with Peace Corps Trainees and Pre-Service Training staff. Willingness to live and work in Sumgayit for duration of Pre-Service Training.

Application Deadline July 14, 2008

Application Process

Qualified persons should submit completed application to the Peace Corps office: 2c Hasan Aliyev Street, Baku, Azerbaijan, or via Email: AzJobs@az.peacecorps.gov or Fax: (99412) 596 17 24 Submit the following: 1) completed application form (see attached) 2) CV or Resume 3) a detailed written description of how you meet the position's qualifications. **Only short listed candidates will be contacted.**

Application deadline is July 14, 2008 6:00 PM.